

EPPC Albania on behalf of its client, is looking for a **People Partner Manager**.

## Responsibilities:

- Act as a trusted people advisor to identify and achieve shared objectives, advise and support with the people plans and talent needs, thus playing a crucial role in improving the employee experience and culture, further facilitating employee empowerment and enhancing mutual communication;
- Will proactively collaborate with managers and colleagues across the organization to promote employee engagement, professional development within a learning culture and contribute to a high performing and inclusive work environment;
- Will provide HR expertise to the teams of responsibility, guide in people matters in accordance with best practice, the internal guidance and procedures and legal compliance and handle employee concerns/complaints in a sensitive and confidential manner;
- Will oversee onboarding processes to ensure a positive experience for new hires;
- Will provide support for career development and training opportunities for employees;
- Will measure the pulse of our company culture with easy to set up employee engagement surveys, analyze and present data on the effectiveness of employee experience programs and strategies;
- Will maintain internal communication channels for employee engagement and communicate effectively with employees to keep them informed of changes and updates;
- Will stay informed of the latest trends and best practices in employee experience management.

## Requirements for this position are:

- **University degree in HR, BA, or related field;**
- **Proven experience in employee engagement, HR, or related roles** in corporative environments would be preferably;
- Previous experience with employee full life-cycle and use of HRIS;
- **Proficient in Italian & English**, both spoken and written;
- **Excellent knowledge & understanding of all aspects of HR functions and best practices;**
- Ability to design and implement employee experience initiatives;
- Analytical mindset with the capability to interpret data and metrics related to employee satisfaction;
- Excellent interpersonal, communication, organizational and time management skills.

## How to apply:

To apply for this opportunity send your CV through the following link: <https://aplikim.eppc.al>

You will be contacted by EPPC only if your CV will be qualified by our recruitment team.