

EPPC Albania on behalf of its client, is currently recruiting an **Internal Auditor**.

Major responsibilities:

- Conducts field audits and provides advice and assistance to operations management in meeting requirements of internal controls and produces such reports as requested;
- Participates in the planning, scheduling and supervision of assigned audit projects. Leads the audit team in the completion of assigned projects;
- Prepare audit programs, work papers detailing audit procedures, process diagrams, and ensure adequate audit evidence in accordance with departmental and professional standards;
- Documents, reviews and evaluates the adequacy and effectiveness of internal controls and their application in the financial systems and/or management operations. Conducts engagement risk assessment to develop audit scope and procedures;
- Reviews work quality of audit team and ensures that working papers contain adequate evidence to support audit findings. Reviews working papers of audit team for accuracy & completeness;
- Provide training and guidance to junior audit staff in developing their expertise in auditing techniques and in improving their personal skills;
- Promoting and maintaining good working relationship with auditees in order that audit assignments are progressed satisfactorily;
- Conducting other duties as directed by Director of IA;

Requirements for this position are:

- Master Degree in Economics or Finance;
- **Minimum 3 years' experience in the auditing services sector;**
- Advanced level of auditing processes and auditing;
- **Audit Certifications are preferred (CIA, ACCA, CISA, etc);**
- Excellent communication, writing and presentation skills;
- Good leading and time management skills;
- **Excellent command of English;**
- High attention to detail and excellent analytical skills;
- Sound independent judgement;
- Driving Licence, Class B.

How to apply:

To apply for this opportunity, please fill your application at:

<https://aplikim.eppc.al>

You will be contacted only if your CV will be qualified.