

EPPC Albania on behalf of its client, is currently recruiting a **Head of AML, Compliance and Anti-Fraud**.

### Major responsibilities:

- Develops and review compliance related documentation;
- Monitors and audits compliance;
- Monitors regulatory environment;
- Cooperates with Group Compliance Specialist for all AML issues and prepares and provides all relevant progress reports;
- Recommends appropriate procedures for ensuring receipt and processing of alerts of unusual or suspicious transactions produced by the systems of the Institution;
- Participates in direct contacts with the Albanian Financial Intelligence Unit (AFIU) both at the commencement and during the investigation of cases examined after submission of a relevant report, in replies to questions and in providing any clarifications requested;
- Assists in monitoring all changes in the AML/CTF regulatory framework and updates all AML/CTF-related procedures and policies;
- Assists in preparing and implementing the annual Staff training and education program for AML/CTF/Data Protection/ Whistle Blowing issues and ensures that an annual training is performed for all active partners;
- Identifies and assesses on an on-going basis, the extent of the compliance risk faced by the Institution (risk of imposition of penalties, occurrence of financial loss or loss of goodwill) because of their non-compliance with the regulatory framework in force;
- Evaluates the compatibility of the internal procedures and practices applied by the Institution's operational Units with the regulatory framework in force, identifies deficiencies and irregularities, if any, prepares recommendations on the adjustments, improvements and modifications required.
- Evaluates the customers' complaints regarding the adjustment of the Institution to the regulatory framework in force;
- Analysis of risk areas and identification of key risks and vulnerabilities related to anti-fraud activities.
- Designing, implementing, documenting, and monitoring internal controls;
- Investigation of detected cases and supervision of recovery and loss of money and assets;
- Preparation of remedial and improvement measures and plans;
- Provides regulatory updates to CEO and CLO.

### Requirements for this position are:

- Bachelor's degree in Finance, Economics, Law or related fields;
- **Five (5) years of experience in related fields, preferably in financial institutions;**
- Very good knowledge of Institution's products & services, Institution's procedures and guidelines, Local regulatory framework, Group policies and procedures;
- Strong analytical skills required to organize and analyze multiple, complex data sets as well as strong interpersonal and organizational skills;
- Strong technical skills;
- Good negotiation skills;
- **Excellent knowledge of English Language.**

### How to apply:

To apply for this opportunity, please fill your application at:

<https://aplikim.eppc.al>

You will be contacted only if your CV will be qualified.