

EPPC Albania on behalf of its client, *one of the biggest financial institutions in Albania*, is currently recruiting a **Compliance Manager**.

Major responsibilities:

- Reviews ICA policies procedures and practices to ensure compliance with laws and regulations (BoA, D.P.P.P.P, Commissioner and AMK);
- Preparing, revising and updating policies and procedures of the ICA in compliance with external legal advisor (AML & GDPR);
- Maintains the ICA's inventory of applicable laws and regulations;
- Coordinates with operating departments to ensure adherence to laws and regulations relating to new or revised products and services offerings;
- Performs periodic compliance reviews and prepares reports of findings;
- Informing staff on new laws and sub legal acts affecting ICA activity;
- Organizing and conducting staff trainings on compliance (AML, GDPR, BoA) measures;
- Reporting to BoA regarding Operation Risk, AML, Transparency etc;
- Identifying, analyzing and reporting to AML suspicious transactions as per ICA procedure;
- Maintaining a thorough understanding of all relevant AML/ (CFT), GDPR, Sanctions laws and regulations;
- Providing controls as per ICA Risk Department Procedures and targets calendar, to insure compliance with Group ICE and ICA Credit Procedure and Loan Product Parameters.

Requirements for this position are:

- **University Degree in Law (MUST);**
- Minimum 5 years of work experience as AML, Data Protection & BOA compliance in Banks;
- **Knowhow and experience in BoA Regulations, AML/CFT Law & Data Protection Law;**
- **Knowledge of legal frameworks impacting financial institutions;**
- Excellent command of written and spoken English language;
- Integrity, preciseness and confidentiality.

How to apply:

To apply for this opportunity, please fill your application until 10th February 2019 at:

aplikim.eppc.al

You will be contacted by eppc only if your CV & support documents will be qualified by our evaluation team.